

Case Study Template - Workshop session around choosing/developing case studies and info needed (15-20 mins)

Instructions:

- Use the case study template below as a guide to develop a simple case study in breakout rooms.
- Choose a situation and task or create your own as a group, then note down what the action, result and reflection would include.
- Use the questions as prompts to help develop a response, including what evidence might be required

Situations:

1. Working for an environmental NGO and have been tasked with designing a new product/system that allows better stakeholder engagement
2. Working in air quality department of an environmental consultancy and been tasked with engaging the local public on air quality improvement measures for the local council
3. Working as a landscape architect and tasked with monitoring the combined biodiversity net gain on the company's projects and how effective any communication has been in delivering this total
4. Working in EIA and tasked with managing compliance with a new legislation on a high-profile project
5. Working for a planning authority and tasked with creating a process to monitor success of any changes since declaring a climate emergency
6. Working in soil chemistry analysis and tasked with analysing the relationship between peat and carbon to communicate to a customer

Template

Situation

When I first joined the team, my main responsibility was to manage <project>. This is xxx which covers <insert knowledge topics>. There was a need to <insert purpose>.

Task

The <insert project> was measured at a project level but was linked to the success of many other business processes, so my task relied upon getting the buy-in from many other roles in the business, as well as project teams. Therefore, my challenges, in order to xxx , were: xxx.

Action

I collected and analysed the data for xxx. I started monitoring xxx.

Results

I improved our average score from xxx.

Reflection

Managing this task has gained me xxx and xxx.

Questions to ask:

What projects have I recently worked on/am I currently working on/do I have coming up?

What was/is the purpose of the project?

What did I do and why?

What challenges were there and how did I overcome them?

What results/evidence should I be recording?

Who else was/is involved and how have I worked with them to achieve the results?

What skills have I been applying during this/these projects?

Where else have I used the skills and competencies required that I could use?

What are the results so far? How can I best portray the successes and challenges?

Were there any other results/outcomes, other than the main purpose of the project?

What could have gone better?

What other skills and knowledge would have improved the success of the project?